



<http://www.thomson-caravans.co.uk/>

Arrival on Caravan Park

1. Once you have booked in go to the pitch allocated to you.
2. Reverse or drive onto the allotted pitch. While the car is still attached to the caravan use a spirit level to check if the caravan is level from side to side.
3. If it is not level place a ramp in front of the lowest wheel and drive forward onto the ramp to level it.
4. Pull on the caravan handbrake and chock the wheels, especially if you are on a sloping pitch.
5. Disconnect 12v connections, breakaway cable and stabiliser (if fitted).
6. If you are on soft ground place a wood or plastic spreader plate under the jockey wheel.
7. Unclamp and lower the jockey wheel until it touches the ground, re-clamp securely.
8. Wind down the Jockey wheel, while holding the hitch handle up, until the hitch is separated from the tow ball.
9. Move car forward out of the way and replace tow ball cover. Stops you getting grease from the tow ball on your trousers!
10. Place a spirit level lengthways on the caravan floor and adjust the height of the jockey wheel until the caravan is level.
11. When the caravan is level lower all of the corner steadies, placing spreaders under the feet.
12. Put the caravan step in position and enter the caravan. Switch the 12v system to 'caravan'
13. Unpack the mains cable (if it is to be used) and insert it into the socket on the van.
14. Make sure the caravan mains switch is 'off' and then uncoil the whole cable and carefully position it from the caravan to the mains socket for your pitch. Connect the plug to socket.
15. Turn on the mains switch in the caravan.
16. Connect and switch on the LPG cylinder. Switch fridge to gas and light, (or mains if hook up is used).
17. Fill up water container and place pump into it and then connect to inlet.
18. Place waste tank under van and connect hose to tank and outlet socket.
19. If applicable fill up the cassette toilet top tank. Purge the water heater by running the hot tap until water runs steadily and bubble free. Switch on water heater.
20. Put the kettle on and have a cuppa, or open a bottle of wine.
21. Once you have had a rest arrange the awning poles on the ground in their correct places.
22. Thread the awning through awning channel. Start assembling poles. Peg out awning.
23. Check that you have stowed all bags for water, waste, awning, and awning poles in a safe place. Remove the extra mirrors from the car.

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